**Franklin Village Public Library**

**Board Meeting**

**September 10, 2020**

**Meeting will be held remotely via ZOOM per the**

**Governor's Emergency Order #2020-154**

**AGENDA**

1. Call to Order at 6:32 pm.
2. Roll Call: Rick David, Janice Cherkasky, Teresa Natzke, Susan Stevens, Robin Rosen

3. Approve Agenda -

4. Approve meeting minutes from August 6, 2020

* Rick made a motion to approve the agenda and the minutes together. Sue seconded it. Roll call: Teresa did the Roll Call, all approved. (Janice Cherkasky noted that she has not been receiving documents because they go to an unused email and has requested that all documents for her now go to [gpartygirl@aol.com](mailto:gpartygirl@aol.com).)

5. New Business

* New Board member discussion and voting in a new President:
* We have a third candidate from previous applicants, Sue Pepper, and Susan Stevens will contact her to see if she is still interested . Her position will be a two year ??? commitment.
* Sue will be acting president until the election in November. She will be on the ballot, along with Janice Cherkasky in November. Rick David pointed out that in accordance with our by-laws, officers are appointed annually at the December meeting.
* Janice asked if we could have a drop box for ballots placed at the Library. Teresa responded that the Village of Franklin would have to initiate this. Or, it may be that we have to take them to the Southfield Township office.

6. Treasurer's Report

* Approve August monthly report/bills for approval
* Sue pointed out that we have made no unusual purchases or expenses this month.
* Rick asked about the expense to Sun Heating and Cooling but said he did not see this reflected in the Maintenance line. Rick will follow up with Karl to see where he put this expense.
* Sue made a motion to approve the Treasurer’s Report. Janice seconded it. Teresa did the Roll Call; all approved.

7. Librarian's Report

* Update on Library phase openings (when, how) due to COVID-19. Timeline of moving from curbside pick-up to appointment only.
* Teresa reported that all the Franklin Librarian’s were polled and the consensus is that they are not comfortable opening.
* Teresa has a lap top that she will let patron’s use outside, as needed.
* Rick David asked about what other libraries are doing. Teresa replied that each library is different; some are open and others are not. Janice suggested letting in a limited number of people but Sue reminded us that not everyone wears a safe mask and don’t all wear masks correctly. She believes that because the library is so small and we do not have an assurance that the air purifier system we have is effective, it would not be wise.
* Teresa and the other librarians are extremely accommodating about finding books for people and the Friends is sending out a newsletter explaining how people can find books on-line.
* Update on hiring of new part-time children's librarian: Teresa will be posting the job opening on TLN, The Suburban Library Cooperative, and Wayne State.

8. Maintenance

Maintenance Update: Teresa reported that the fan in the air conditioning needs replacing and this will be approximately $650.00. This comes out of the maintenance budget.

9. Public Comments: None.

10. Adjourned at 7:05. Next meeting October 8, 2020

Respectfully submitted by Robin Rosen